

UNIVERSITY OF ELDORET

APPLICATION FOR HOSTEL ACCOMMODATION

This application form should be completed by each student who wishes to be considered for Rental Accommodation available in the University of Eldoret. The completed form should be send:- **THE HOSTEL OFFICER UNIVERSITY OF ELDORET, P.O. BOX 1125 ELDORET** Not later than two weeks before the beginning of each Semester.

PART 1 APPLICANTS DETAILS

Surname:..... **First**.....**Middle**

Reg.No.....**Year of Study**

Degree Programme

Male/Female

PART II: TERMS AND CONDITIONS OF OCCUPANCY

1. Bed space allocation will depend on availability of Accommodation.
2. The University reserves the right of allocation
3. This application request is not a guarantee for space applied for
4. The allocation of bed space will be based on First come First served basis.
5. The allocation of Bed space is provisional and only confirmed on full payments of required accommodation fee for the full duration of the Semester. Only then will the University assign keys and other items to the allottee.
6. Once allocated a room, the allottee will not be allowed to transfer except on permission, on medical or such other approved grounds. The transfer must be in writing and approved by the Warden and Senior Hostels Officers.
7. The occupant will be held responsible for any loss of property or damage to the facility including fittings in the room.
8. Cooking and hawking/illegal trade are prohibited in the rooms and hostels premises. Disciplinary action will be taken on those residents found in violation of this condition
9. Any student found sub-letting the allocated room or hosting any other students or members of public will face disciplinary action.
10. Residents are warned not to create noise or disturb other students by playing loud music or engage in any unbecoming activities that will be detrimental to other users in the hostels.

11. At the end of each academic year, the residents must clear and hand-over the University property at their disposal to the respective House Keepers. Failure o hand-over will result to a penalty which will be decided from time to time.
- 12 The Bed-space rates for accommodation are subject to change from time to time. The students are expected to adhere to the University Rules and Regulations as contained in the Students Handbook.
13. A refundable Room Deposit of Kshs. 500.00 is paid by every student who is lucky to get accommodation at the university.

PART V:

Please read and study the Terms and Conditions of Occupancy and sign here below as your acceptance

Name.....**Sign** **Date**.....

PART V: FOR OFFICIAL USE ONLY:

An invoice is usually issued to the student at the registration desk indicating;

- 1) Name
- 2) Reg. No.
- 3) Hostel & Room No.
- 4) Accommodation fee to pay