

PRIVATELY SPONSORED STUDENTS PROGRAMME APPLICATION FOR TUITION BURSARY FORM

*For members of staff at the University of Eldoret on PERMANENT & PENSIONABLE terms of service only
To be completed in Quadruplicate - Personal File, Finance Officer, School/PSSP, Vice-Chancellor
(Only ONE form should be filled for the two (2) beneficiaries)*

PART A

Full names of Applicant (staff)PF. No.
DesignationDepartment
Date of EmploymentDate confirmed.....
Tuition Bursary requested - KSh.Academic Year

DETAILS OF THE BENEFICIARY

Particulars	1 st Beneficiary (50%)	2 nd Beneficiary (40%)
Name (student)		
Admission No.		
Degree Programme		
School		
Total Tuition Fees for the Programme		
Total Tuition Fees paid		

DECLARATION BY HEAD OF DEPARTMENT

I confirm thatis a member of staff in the department of
Head of DepartmentSignatureDate

PART B

DECLARATION BY DEAN & SCHOOL ACCOUNTANT

a) 1st Beneficiary

IAccountant, School of Sign. certify that the applicant has paid 50% tuition fees in full (Attach supporting documents)

Approved by Dean, School ofNameSign.Date

b) 2nd Beneficiary

IAccountant, School of Sign.certify that the applicant has paid 60% tuition fees in full (Attach supporting documents).

Approved by Dean, School ofNameSign.Date

PART C

FOR OFFICIAL USE ONLY

I confirm that the applicant is a member of staff attached toDepartment and that the information given above is correct.

Deputy Vice-Chancellor (AF) Sign.Date

a) 1st Beneficiary

Approved/Not Approved KSh.....

Vice-Chancellor Sign.....Date

b) 2nd Beneficiary

Approved/Not Approved KSh.....

Vice-Chancellor Sign..... Date

IMPORTANT

- The Tuition Bursary must be applied ANNUALLY at the beginning of every academic year
- The 50% (1st Beneficiary) 60%(2nd Beneficiary) tuition fees must be paid in full before consideration for the Tuition Bursary (30% tax deductible)
- The Benefit is for a maximum of TWO members of a family at any one time
- Where the husband and wife are both University of Eldoret staff, the benefit applies to the family as a unit.