

UNIVERSITY OF ELDORET

APPLICATION FOR DEFERMENT OF COURSES AND WITHDRAWAL FROM THE UNIVERSITY (FIVE COPIES ONLY)

1. Mr/Mrs/Miss-----REG. NO. -----year of Study
-----wish to apply to be allowed to suspend/ defer my courses of study from (date) -----
to----- (date) on account of the following: (delete) the inapplicable)

- 1. Short course outside the country
- 2. Ill Health
- 3. Family problems
- 4. Financial difficulties
- 5. Other problems - please specify here below

SIGNATURE OF STUDENT-----DATE-----

PART (II) - WITHDRAWAL FROM UNIVERSITY

1. Mr/Mrs/Miss-----REG. NO. ----- year of Study-----

Having considered all factors, I have decided to withdraw from University with effect from
(Date)-----

My main reason(s) of withdrawing is/ are as follows (Delete the inapplicable)

- a) To go another institution
- b) Inability to cope with the course
- c) Financial problems
- d) Personal and the social problems
- e) If none of the above, please indicate here below

(B). DEAN OF FACULTY/SCHOOL

I have to-date assessed the request for deferment or withdrawal and I have accepted that the applicant may
suspend/ withdraw from the course with effects from Date -----to resume
(date)-----

SIGNATURE-----DATE-----

(C). DEAN OF STUDENTS

I recommend that the applicant may proceed to suspend/ withdraw from the course with effect from
(date)-----to date-----

SIGNATURE-----DATE-----

DEAN OF STUDENTS

(D). REGISTRAR ACADEMICS & STUDENTS AFFAIRS (ASA)

The student has been granted permission to suspend/ withdraw from university.

SIGNATURE-----DATE-----

REGISTRAR- ACADEMIC

